

CREATING A FOLDER IN COURSE: Storing related videos or files

Dashboard / My courses / TB Deleted Set Dates Course

Information Center

- Announcements
- Announcements
- American Church History Introduction
- News forum
- Summer 2018 American Church History Syllabus

May 7 - May 13

- American Beginnings
- Week #1 Forum
- Themes in American Church History
- A Collision of Cultures
- Themes of American Religious History
- A Collision of Cultures

May 14 - May 20

Open course

Determine which section Folder is to be located in

Add an activity or resource

Add an activity or resource

- Survey
- Turnitin Assignment
- Turnitin Assignment 2
- Warpwire
- Wiki
- WizIQ Live Class
- Workshop

RESOURCES

- Book
- File
- Folder**
- IMS content package
- Label
- Page
- RecordingsBN
- URL

The folder module enables a teacher to display a number of related files inside a single folder, reducing scrolling on the course page. A zipped folder may be uploaded and unzipped for display, or an empty folder created and files uploaded into it.

A folder may be used

- For a series of files on one topic, for example a set of past examination papers in pdf format or a collection of image files for use in student projects
- To provide a shared uploading space for teachers on the course page (keeping the folder hidden so that only teachers can see it)

More help

Add

Cancel

Scroll through activities and select "Folder" under RESOURCES.

TB Deleted Adding Lifesize Recordings Course

Dashboard / My courses / TB Deleted Set Dates Course / Adding a new Folder

Adding a new Folder

General

Name

Videos: Course Recordings - BH6329.01-SUAGraduate18

Description

Rich text editor with icons for bold, italic, list, link, unlink, image, video, and other formatting options.

Display description on course page

Content

Files

Maximum size for new files: Unlimited

Files area with a dashed border and a blue arrow pointing down. Text below the arrow: "You can drag and drop files here to add them."

Display folder contents

On a separate page

Show subfolders expanded

Show download folder button

When the Resource: Add folder is selected and Added, this window opens.

Name the folder (related to the content recommended)

Description is optional, but include, "These are the course recordings for the week of xx/xx/xxxx."

The drag and drop box is where either files or videos located on the computer may be dragged and dropped to be stored and used in the course.

(Recommended: Save files to desktop, minimize and situate course screen so that desktop file is visible, drag file of video to Content Box)

The screenshot shows the Moodle course editing interface for "TB Deleted Adding Lifesize Recordings Course". The browser address bar shows the URL: <https://moodle.lcu.edu/course/modedit.php?add=folder&type=&course=>. The page title is "TB Deleted Adding Lifesize Recordings Course". The left sidebar shows the course structure with a list of weeks from May 7 to August 26. The main content area shows the "Adding a new Folder" form, which is identical to the one in the top image. A red box highlights the "Files" area, and a red arrow points from a text box to it. Another red box highlights a folder icon on the desktop, and a red arrow points from it to the "Files" area. A third red box highlights the "Files" area again, and a red arrow points from it to a text box.

Lifesize Videos saved to folder on Desktop

Open Folder and Drag folder content into Content Drag and Drop.

If choosing videos to be available in one folder, save them all to this desktop folder.

If choosing videos to be available in different weeks, save them to specified weeks folders on desktop to be dragged according to weeks

Each Video was dragged and dropped to Content box and now shows as a video icon with th Session Titles

SAVE AND DISPLAY

Course Page

Video Resource folder is now available on course page. I choose to create it in the Information Center, but it could be created in any of the course sections

TB Deleted Adding Lifesize Recordings Course

Dashboard / My courses / TB Deleted Set Dates Course / Information Center / Videos: Course Recordings - BIH6329.01-SUAGraduate18

Videos: Course Recordings - BIH6329.01-SUAGraduate18

Videos are now in the Resources Folder Activity on Course Page and are available for Course Participants to View

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