

**Moodle Home**  
Hamburger icon

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### Course 2

Dashboard / My course

Turn editing on

**General**

Announcements

January 24 - January 30

January 31 - February 6

February 7 - February 13

February 14 - February 20

February 21 - February 27

February 28 - March 6

March 7 - March 13

March 14 - March 20

March 21 - March 27

March 28 - April 3

April 4 - April 10

April 11 - April 17

April 18 - April 24

April 25 - May 1

Forum: 1  
Progress: 0 / 1

Assignment: 1  
Progress: 0 / 1

Journal: 1  
Progress: 0 / 1

February 14 - February 20

Your Moodle course should be set up like this. On the left of the screen is your **Nav drawer**. You can open or close it using the **hamburger icon** in the upper left corner. In it, you will find the different sections of your course, links to your course's participants, badges, competencies, and grades, and access to your dashboard, site home, calendar, private files, and other courses.

Turn editing on in order to add assignments or activities. Click on the gear icon to edit your course.

The majority of your screen will be taken up by your course material and sections. Click on a course section to view the assignments or activities that you have added to that particular section. The type of assignments and activities that you have added to the section should be displayed in the lower right corner of the section, along with the progress made on the activities and assignments.

# Course 2

Dashboard / My courses / Course 2

Turn editing on 

- Course administration
- Users
- Reports
- Badges
- Question bank
- Switch role to

**Course administration**

- Edit settings
- Turn editing on
- Course completion
- Unenroll me from Course 2
- Filters
- Gradebook setup
- Outcomes
- Backup
- Restore
- Import
- Publish
- Reset
- Recycle bin

When you click on the gear icon, you can access course administration, users, reports, badges, and your question bank, and you can view your course from different roles (non-editing teacher, student, manager, etc.).

## General

 Announcements

# Course 2

Dashboard / My courses / Course 2

Turn editing off 

## General

  Announcements

When you turn editing on, your sections will expand. If you click **Edit** to the right of the section title, you can hide, edit, or delete the section.

Edit 


 Add an activity or resource



 January 24

Edit 

  Forum 

Edit   

 Add an activity or resource

 January 31 - February 6 

Edit 

  Assignment 

Click on **Add an activity or resource** to add an activity or a resource (forum, quiz, journal, file, etc.) to a section.

/ or resource

 February 7 - February 13 

Edit 

## ADD A BLOCK

Add... 

You can add several different blocks by clicking the drop down menu under **Add a block**, including an administration block.